



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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August 30, 2007

IN REPLY PLEASE

REFER TO FILE: PD-5

TO: Each Supervisor

FROM: Donald L. Wolfe
Director of Public Works

ROSEWOOD SMART SHUTTLE PILOT PROJECT SERVICE IMPLEMENTATION NOTIFICATION OF INTENT TO NEGOTIATE A SOLE SOURCE CONTRACT

In accordance with your Board action of February 23, 1999, pertaining to sole source contracts of \$250,000 or greater, this is to inform you that we intend to negotiate a noncompetitive contract with the Watts Labor Community Action Committee to operate a pilot smart shuttle service in the unincorporated community of Rosewood for a term of two years with an additional optional year, for a maximum contract period of three years. The estimated maximum contract sum is \$500,000 per year and will be financed with funds from the Second Supervisorial District's Proposition A Local Return Transit Program. There will be no impact to the County's General Fund.

A smart shuttle service blends together elements of both a fixed-route community shuttle and a curb-to-curb, demand response (dial-a-ride) service. During this demonstration period, we require a service operator with prior experience operating a smart shuttle service and one familiar with the needs of the residents of Athens, Rosewood, and Willowbrook. The Watts Labor Community Action Committee has the required experience to ensure County expectations are met during the demonstration period.

Unless otherwise instructed by a member of your Board within two weeks from the date of this memorandum, we will proceed with negotiating the sole source contract. We anticipate coming to your Board for final approval of the negotiated contract in November 2007. If you have any questions regarding this matter, please contact me or your staff may contact Shari Afshari at (626) 458-3900.

JRZ:dv

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cc: Chief Executive Office (William T Fujioka, Lari Sheehan, George Parker)
County Counsel (Robert Cartwright)
Executive Office